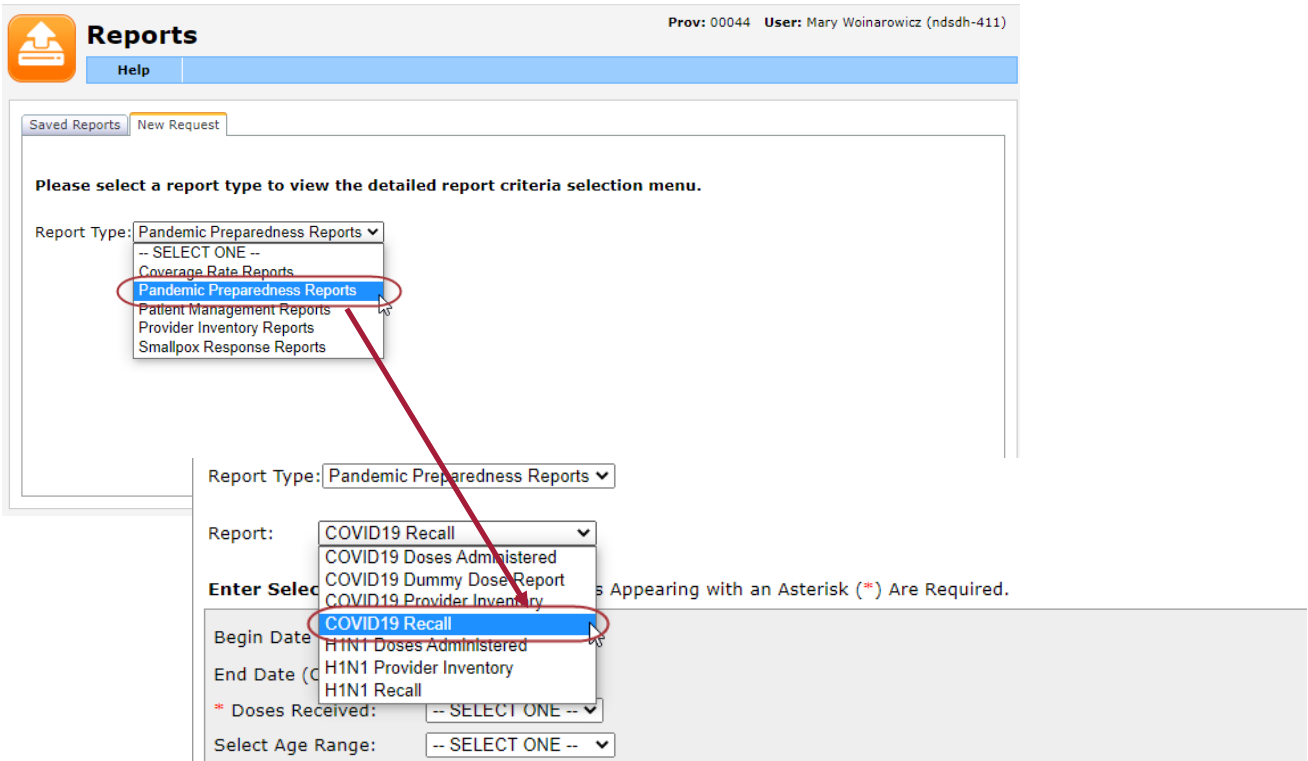# North Dakota Immunization Information System: COVID-19 Recall Report

The COVID-19 Recall Report is a line list of NDIIS clients with doses of COVID-19 vaccine administered by a provider site or living within a specific North Dakota county.

How To Run a COVID-19 Recall Report:

1.) The COVID-19 Recall Report is located under the Pandemic Preparedness Reports Report Type in the NDIIS Reports Module.

2.) Enter desired selection criteria. Fields appearing with an asterisk (*) are required.

    a. Select **Begin Date** and/or **End Date** to define a time range for doses administered. You may also leave these fields blank and all clients who have received COVID-19 vaccines will be included if they meet the other selection criteria.

Enter Selection Criteria & Values | Fields Appearing with an Asterisk (*) Are Required.

Begin Date (Optional): __/__/____

End Date (Optional): __/__/____

* Doses Received: -- SELECT ONE -- ▾

* Select Age Range: -- SELECT ONE -- ▾

Administrating Provider: County:

[Run Now] [Run Later] [Clear]

    b. Select **Doses Received** to define if you want to include clients who have received only *1 Dose* of COVID19 vaccine or clients who have received

Begin Date (Optional): __/__/____

End Date (Optional): __/__/____

* Doses Received: -- SELECT ONE -- ▾
    -- SELECT ONE --
    1 Dose
Select Age Range: 2 Doses or More

Administrating Provider   County:

Doses or More.

    c. Select **Age Range** to define if you want the report to include clients *6 months to 9 years of age*, *10 years or older*, or clients of *All* ages.

Begin Date (Optional): __/__/____

End Date (Optional): __/__/____

* Doses Received: -- SELECT ONE -- ▾

Select Age Range: -- SELECT ONE -- ▾
    -- SELECT ONE --
Administrating Provider   6 Months to 9 Years County:
    10 Years & Older
    All

d.) Select your provider if you wish to run by provider or run by county level

3.) When all criteria has been selected, click the **Run Now** or click **Run Later** to run the report.

4.) Return to the Saved Reports tab to check the status of your report. You may need to hit the **Refresh** button to update the Reports listed. When the status column lists your report as Completed, click the **View** button to open your report PDF.

Sample COVID-19 Recall Report

The report output will include clients vaccinated by the selected provider, who fall within the selected age range and number of doses received.

COVID19 Recall Report
Printed on 12/15/2020 7:12:36 AM

Administrating Provider: 44 - NDIIS TRAINING LPHU
Select Age Range: All
Doses Received: 1 Dose

Name: ACCOUNT,TEST AA Parent Name: TEST, B	Birth Date: 01/01/2010 Address: 500 STREET , BISMARCK ND 58506	Home: (701) 867-5309 Work:

COVID19 (Moderna) 12/14/2020

COVID19 (Pfizer)

COVID19 (unspecified)

Name: PERSON,TESTING AA Parent Name: ,	Birth Date: 01/01/1977 Address: 123 SOME ST , WEST FARGO ND 58078	Home: (701) 555-5555 Work:

COVID19 (Moderna)

COVID19 (Pfizer) 12/14/2020

COVID19 (unspecified)

Name: TESTER,TEST TT Parent Name: ,	Birth Date: 08/16/2019 Address: 1234 MAIN STREET , BISMARCK ND 58504	Home: (555) 555-5555 Work:

COVID19 (Moderna)

COVID19 (Pfizer)

COVID19 (unspecified) 12/14/2020