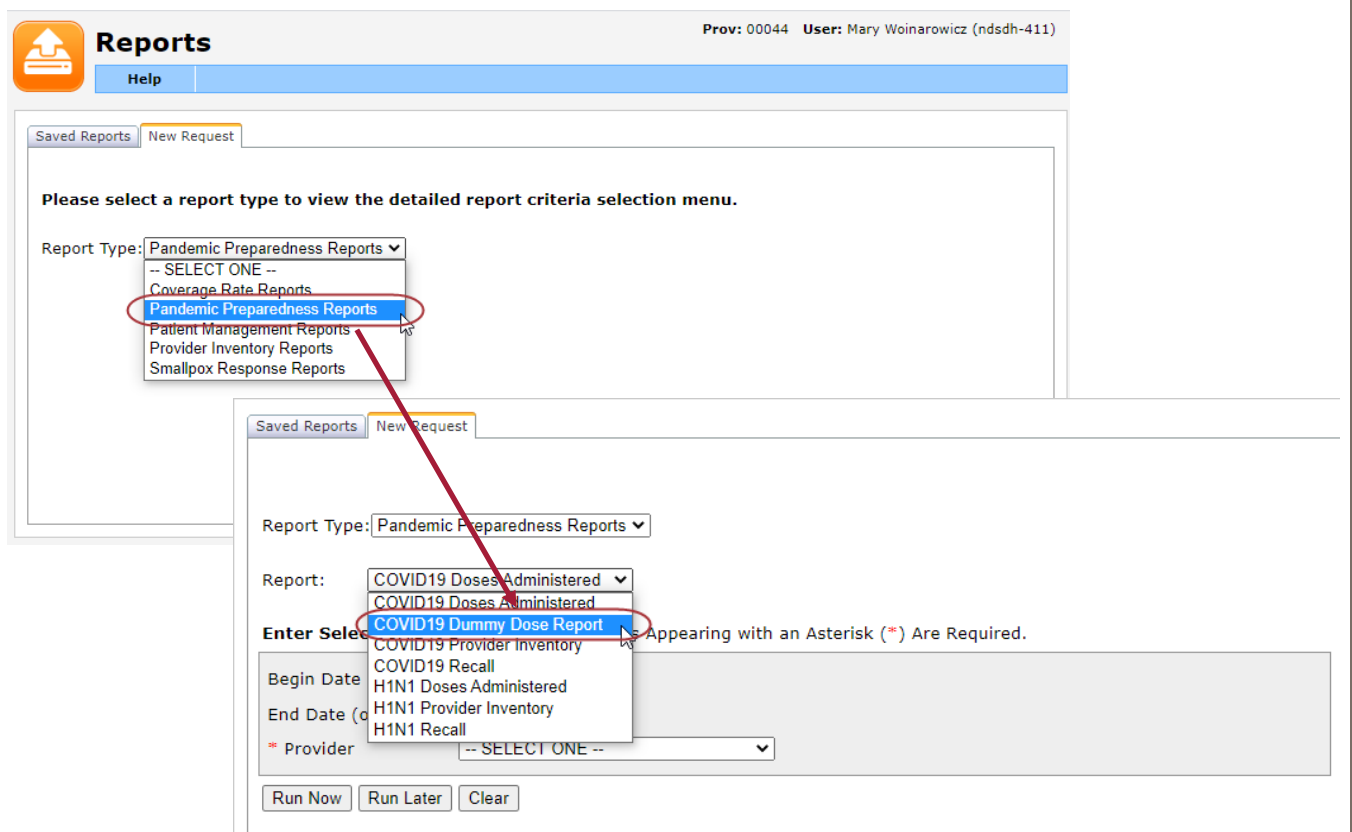


North Dakota Immunization Information System: COVID-19 Dummy Dose Report

The COVID-19 Dummy Dose Report provides a line list of clients in the NDIIS that received a dose of COVID-19 vaccine administered by your provider site without a lot number. This report should be run to make sure all COVID-19 vaccine doses are entered into the NDIIS with the correct administered lot number.

How To Run a COVID-19 Dummy Dose Report:

1.) The COVID-19 Dummy Dose Report is located under the Pandemic Preparedness Reports Report Type in the NDIIS Reports Module.



The screenshot displays the NDIIS Reports Module interface. At the top, it shows 'Prov: 00044' and 'User: Mary Woinarowicz (ndsdh-411)'. The main area is titled 'Reports' and contains a 'Help' button. Below this, there are tabs for 'Saved Reports' and 'New Request'. A message prompts the user to 'Please select a report type to view the detailed report criteria selection menu.' A dropdown menu for 'Report Type:' is open, showing options: 'Pandemic Preparedness Reports', '-- SELECT ONE --', 'Coverage Rate Reports', 'Pandemic Preparedness Reports' (highlighted with a red circle), 'Patient Management Reports', 'Provider Inventory Reports', and 'Smallpox Response Reports'. A red arrow points from this highlighted option to a second screenshot below. This second screenshot shows the 'Report Type:' dropdown set to 'Pandemic Preparedness Reports'. The 'Report:' dropdown is open, showing options: 'COVID19 Doses Administered', 'COVID19 Doses Administered' (highlighted with a red circle), 'COVID19 Dummy Dose Report' (highlighted with a red circle), 'COVID19 Provider Inventory', 'COVID19 Recall', 'H1N1 Doses Administered', 'H1N1 Provider Inventory', and 'H1N1 Recall'. Below the dropdowns, there are fields for 'Begin Date', 'End Date (c', and '* Provider' (with a note 'Appearing with an Asterisk (*) Are Required.'). At the bottom, there are buttons for 'Run Now', 'Run Later', and 'Clear'.

2.) Select your provider site from the **Provider** drop down menu.

a.) The report can only be run for one provider site at a time.

b.) Users will only be able to run the report for the provider site they are currently logged in under. To run the report for a different provider site, the user will need to change their provider site on their NDIIS home page.

Report Type: **Pandemic Preparedness Reports** ▼

Report: **COVID19 Dummy Dose Report** ▼

Enter Selection Criteria & Values | Fields Appearing with an Asterisk (*) Are Required.

* Provider **00044 - NDIIS TRAINING LPHU** ▼

Run Now **Run Later** **Clear**

3.) After all fields have been selected, click **Run Now** or **Run Later** to run the report.

4.) Return to the Saved Reports tab to check the status of your report. You may need to hit the **Refresh** button to update the Reports listed. When the status column lists your report as Completed, click the **View** button to open your report PDF.

Selection Criteria	Value(s)
Provider	00044 - NDIIS TRAINING LPHU

Report Name	Status	Date	User	ID
COVID-19 Dummy Dose Report	Completed	12/14/2020	T. Wolnarowicz	00009
Borrow Return Report-Balance Rpt	Completed	4/8/2020	T. Schroeder	11185
Borrow Return Report-Balance Rpt	Completed	4/8/2020	T. Schroeder	11183
Borrow Return Report-Detailed Rpt	Completed	4/8/2020	T. Schroeder	08012
Borrow Return Report-Detailed Rpt	Completed	4/8/2020	T. Schroeder	08011
Borrow Return Report-Detailed Rpt	Completed	4/8/2020	T. Schroeder	08010
Borrow Return Report-Detailed Rpt	Completed	4/8/2020	T. Schroeder	08009

Sample COVID-19 Dummy Dose Report

COVID-19 Dummy Dose Report

Printed on 12/14/2020 1:01:59 PM

Provider: 9990 - TEST

Last Name	First Name	Birthdate	Dose Date	Vaccine	Lot Number	VFC Eligibility
TEST	ERIN	12/10/2003	11/11/2020	COVID19 (Pfizer)	COVID19 (Pfizer)	NOT ELIGIBLE
TEST	ERIN	12/10/2003	12/11/2020	COVID19 (Pfizer)	COVID19 (Pfizer)	NOT ELIGIBLE
TEST	JADEN	12/10/2003	12/11/2020	COVID19 (Moderna)	COVID19 (Moderna)	NOT ELIGIBLE
TEST	TESTB	05/05/1955	12/10/2020	COVID19 (Pfizer)	COVID19 (Pfizer)	NOT ELIGIBLE
TESTER	COVID	12/10/1985	12/11/2020	COVID19 (Pfizer)	COVID19 (Pfizer)	NOT ELIGIBLE