State of North Dakota
Hospitals/Health Care Facilities
Homeland Security Advisory System
Threat Levels & Recommended Actions

If an event has occurred, activate your Emergency Response System.

<table>
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<tr>
<th>Level</th>
<th>Actions</th>
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| RED Severe Risk Of Terrorist Attacks | • Continue all measures as outlined in Green, Blue, Yellow and Orange levels.  
• Notify essential personnel and conduct situation briefing every shift.  
• Be prepared to activate emergency/disaster response plan.  
• Place key personnel on stand-by.  
• Secure as many additional staff as necessary.  Advise staff of any schedule modifications.  
• Report status at each shift change.  Advise staff to be ready for call-back at any time.  
• Reduce non-essential operations and re-assign staff.  
• Be prepared to lock down facility.  
• Designate staff to monitor news information stations and health alert network continuously.  
• Contact local emergency manager to assess need for facility liaisons.  
• Secure all doors.  Maintain a security presence at a single point of access to each building and check identification of all visitors.  Maintain a sign-in log with information from each visitor’s identification.  
• Check all bags, suitcases, brief cases and packages at the security point.  Deliveries should not be accepted unless approved by supervisory staff.  Limit visitors to immediate family only.  
• Notify ND Department of Health of bed availability daily.  
• Implement parking restrictions and park vehicles away from facility.  
• Post signage indicating alert level and to redirect public to essential services.  
• Assign staff to track expenses related to increased level of security.  |
| Orange High Risk Of Terrorist Attacks | • Continue all measures as outlined in Green, Blue, and Yellow levels.  
• Notify essential personnel and conduct situation briefing.  
• Ensure PPE is available.  
• Designate staff to monitor news information stations and Health Alert Network communications every two hours.  
• Inventory availability of response teams.  
• Reduce access points to minimum.  Assign personnel to key access point.  
• At the beginning and end of each shift, as well as at other regular and frequent intervals, inspect the interior and exterior of buildings for suspicious packages.  
• Observe parking areas adjacent to building for loitering.  
• No unattended vehicles in adjacent parking areas.  
• Identify and protect designated vulnerable areas; storage, electrical, telephone, air exchange, etc.  
• Check all equipment for operational readiness.  
• All visitors must check-in and wear a visitor pass.  
• Assign IC staff to bioterrorism surveillance (in-patient and ambulatory care).  
• Be alert for trends in patient symptoms.  
• Reduce or suspend non-essential construction activities.  
• Maintain awareness of local bed availability (surge capacity).  |
| Yellow Significant Risk Of Terrorist Attack | • Continue all measures as outlined in Green and Blue levels.  
• Alert staff in all departments to heightened threat level.  
• Perform disaster call tree drill.  
• Assign staff person to watch for faxes/emails/correspondence from Department of Health and Health Alert Network every shift.  
• Review emergency response plans for each department.  Review media protocols with all staff.  
• Increase spot checks of specific high-risk entrances/exits (e.g. loading docks, pharmacy, emergency department).  Document security checks.  
• Initiate active surveillance for bioterrorism agent syndromes (in-patient and ambulatory care).  
• Emergency department monitors diversion status.  
• Do not leave vehicles unattended and unlocked.  
• Lock and regularly inspect all buildings, rooms and storage areas not in regular use.  
• Review inventory of critical pharmaceuticals and supplies.  Reorder if necessary.  
• Test/practice decontamination procedures.  
• Be aware of large scale community events.  
• Track patient census and bed availability in region.  |
| Blue General Risk Of Terrorist Attacks | • Continue all measures as outlined in Green level.  
• Review and update call tree quarterly.  
• Review and update emergency response plan (incident command system).  
• Conduct tabletop exercises for key personnel.  
• Be alert for suspicious activities and report to safety director.  
• Be alert for trends in patient culture/testing patterns.  |
| Green Low Risk Of Terrorist Attacks | • Provide training for all staff on Homeland Security Advisory System and disaster code paging announcements and bioterrorism agents, awareness, and reporting.  
• Maintain an index of suspicion.  
• Continue line of communications with designated emergency response personnel, including the Public Health Facilities.  
• Establish facility bioterrorism mitigation and response plan.  
• Conduct routine facility threat assessment.  
• Ensure that in-house call tree is current.  
• Assign staff person to watch for faxes/emails/correspondence from the Health Alert Network daily.  
• Ensure communications equipment, including telephone numbers of governmental agencies, is available and operational.  Complete an emergency group page test and document response times.  
• All staff wear identification badges on duty.  
• Assess security of HVAC system.  |